

# Class Dojo Policy

St. Mary's CE Primary School



**Approved by:** Elizabeth Green

**Date:** 6<sup>th</sup> September 2024

**Last reviewed on:** September 2024

**Next review due by:** September 2025



*Instilling a life-long love for learning in an inclusive, supportive Christian community.*



## Vision and Values

### OUR VISION:

At St Mary's we aim to nurture the whole child, with the opportunity to develop their full potential through an inspiring and creative curriculum, instilling a life-long love for learning in an inclusive, supportive Christian community. Providing them with the strength to enable them to flourish.

Isaiah 40:31

But those who trust in the Lord for help, will find their strength renewed.

They will rise on wings like eagles;

They will run and not grow weary;

They will walk and not grow weak.

### OUR VALUES:

At St Mary's CE Primary School, these values are at the heart of everything we do at school. We actively teach these values to children through our curriculum, collective worship and our day to day interactions with children. We always encourage children to reflect these values in their own behaviour in school and in the wider community.

**LOVE** is the most important core value in our school. We strive to bring our community together through love, kindness and friendship. We seek to appreciate everyone for who they are and welcome them to our school family. We encourage the whole school community to consider others before themselves and to practice friendship, compassion, forgiveness and tolerance.

**HOPE** is rooted in God's love for us. At St Mary's, we have high hopes and aspirations for all our pupils, our school and our community

**TRUST** is central to our school community. We trust in God, one another and ourselves. We value those around us who we know we can rely on, who can support and be there for us. When we work together, we grow stronger and are enriched.

**RESPECT**, one of our core Christian values, includes self-respect, respect for each other, the wider community and the world. Respect embraces individual differences and similarities within **school and** community. We celebrate these differences and rejoice in similarities. As a school, we ensure children have equal opportunities to be successful and appreciate everyone's talents.

**PERSEVERANCE**, at St Marys we work hard and aim to be the best we can. We know that sometimes things can be difficult, but we keep going and with God's help we don't give up.

**FRIENDSHIP**, friends are incredibly important as children grow up. Friendships allow children to grow and develop social and emotional skills. This ensures that the unique individuality of each person is recognised echoing the value placed by God on the preciousness of each person.

***Everyone in the school community has a part to play in achieving strong, meaningful relationships and excellent behaviour. We all have a shared responsibility to provide the very best learning environment for our children and so we have a set of principles that apply to everyone (appendix 1).***

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## Aims

Effective and efficient communication between home and school is vital in supporting children with their learning. Our school vision of 'Learning in an inclusive, Christian community' is key to our school. Strong partnerships require effective and efficient communication our aim is for Class Dojo to support children and families with an easy way of communicating with the school.

## Procedures

- We have introduced Class Dojo in every class to enable children and families to communicate and connect with the school on a safe and a secure platform.
- The use of Class Dojo will enhance our St. Mary's curriculum offer by enabling us to work in partnership to showcase learning and communicate key messages.

## Teaching staff will:

- Create and maintain Class Dojo accounts via the website [www.classdojo.com](http://www.classdojo.com) or download the app on to mobile phone devices. (There is no expectation for staff to download the app onto personal devices as we are mindful of safeguarding work/life balance and pupil information [GDPR]).
- Ensure all families and children in your class have signed up to Class Dojo and have access to the app
- Post updates on class pages to ensure consistent communication with their classes. The number of posts teachers make and the content, which has to be appropriate or relevant, is at the discretion of the teacher. However, regular reminder posts about learning menu for the day, class deadlines, swimming, PE days and/or other important class events such as trips or assemblies is expected.
- All members of staff using Class Dojo are asked to set a 'quiet hours' on their page, this is when messages will not be read or responded to out of the designated hours. The agreed quiet hours are between 4.30pm and 8.00am. Teachers may read messages whenever they like, but there is no obligation to reply until they are in a position to do so.
- Teachers are expected to engage in activities that support teaching and learning and not the day-to- day administration of school business e.g. school dinner orders.
- All users of Class Dojo are to make themselves fully aware of the children who are in LA care or who do not have permission to have their photographs shared on websites and social media from the school.
- Ensure any new children that join their class throughout the year are added to Class Dojo
- Ensure that all children and staff are safeguarded adequately, following the robust procedures laid out in school policy



### Children will:

- Encourage their parents/carers to join Class Dojo; they should be given the invitations and any update letters when sent out.
- Use your login to showcase your home learning and get updates and important messages from your class teacher
- Ensure anything you post on Class Dojo is related to the activities set by your class teachers

### Parents/Carers will:

- Sign up to class Dojo using the website [www.classdojo.com](http://www.classdojo.com) or download the app onto your mobile device. ClassDojo will notify parents/carers automatically whenever they receive a new private message, or when a new post is added to the Class Story, School Story, or their child's Portfolio.
- If you have any questions, queries or concerns, do feel free to message your child's teacher on Class Dojo and they will also keep in touch with you via Class Dojo.
- Communications with school about the administration of school business must be made through the school office, rather than through the teacher account.
- In order to maintain the well-being of our class teachers and support staff, as well as ensuring they have a work-life balance, we ask that you bear in mind that though staff can be messaged by you at any time, they will not respond back to the message during the 'quiet hours'.

### School Leaders will:

- Monitor the policy
- support class teachers to compose and respond to parent messages
- signpost parents to the relevant person to help with their situation
- safeguard children and staff in-line with school policy

